

Shropshire Council
Legal and Democratic Services
Shirehall
Abbey Foregate
Shrewsbury
SY2 6ND

Date: 21 June 2017
My Ref:
Your Ref:

**Committee:
Audit Committee**

Date: Thursday, 29 June 2017
Time: 9.30 am
Venue: Shrewsbury Room, Shirehall, Abbey Foregate, Shrewsbury,
Shropshire, SY2 6ND

You are requested to attend the above meeting.
The Agenda is attached

Claire Porter
Corporate Head of Legal and Democratic Services (Monitoring Officer)

Members of Audit Committee

Peter Adams (Chairman)
Ioan Jones
Chris Mellings

Brian Williams (Vice Chairman)
Michael Wood

Your Committee Officer is:

Michelle Dulson Committee Officer
Tel: 01743 257719
Email: michelle.dulson@shropshire.gov.uk

AGENDA

1 Apologies for Absence / Notification of Substitutes

2 Disclosable Pecuniary Interests

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

3 Minutes of the previous meetings held on the 22 February 2017 and 18 May 2017 (Pages 1 - 12)

The Minutes of the meetings held on the 22 February 2017 and 18 May 2017 are attached for confirmation marked 3.
Contact Michelle Dulson (01743) 257719

4 Public Questions

To receive any questions from the public, notice of which has been given in accordance with Procedure Rule 14.

5 Management Report: Digital Transformation Programme update

A presentation will be given.
Contact: Michele Leith (01743) 254402

6 Annual Whistleblowing Report (Pages 13 - 18)

The report of the Head of Human Resources and Development is attached marked 6.
Contact: Michele Leith (01743) 254402

7 Council Tax and NNDR Performance Report Monitoring (Pages 19 - 28)

The report of the Revenues and Benefits Service Manager is attached marked 7.
Contact: Phil Weir (01743) 256113

8 Financial Outturn Report 2016/17 (Pages 29 - 58)

The report of the Section 151 Officer is attached marked 8.
Contact: James Walton (01743) 258915

9 Annual Statement of Accounts 2016/17 (Pages 59 - 256)

The report of the Section 151 Officer is attached marked 9.
Contact: James Walton (01743) 258915

10 Internal Audit Annual Report 2016/17 (Pages 257 - 280)

The report of the Head of Audit is attached marked 10.
Contact: Ceri Pilawski (01743) 257739

11 Review of the Code of Corporate Governance 2016/17 (Pages 281 - 304)

The report of the Engagement Auditor is attached marked 11.
Contact: Katie Williams (01743) 257737

12 Annual Governance Statement and a review of the effectiveness of the Council's system of internal control 2016/17 (Pages 305 - 334)

The report of the Section 151 Officer is attached marked 12.
Contact: James Walton (01743) 258915

13 Annual review of Internal Audit, Quality Assurance and Improvement Programme (QAIP) 2016/17 (Pages 335 - 348)

The report of the Section 151 Officer is attached marked 13.
Contact: James Walton (01743) 258915

14 Annual Assurance Report of Audit Committee to Council 2016/17 (Pages 349 - 366)

The report of the Section 151 Officer is attached marked 14.
Contact: James Walton (01743) 258915

15 External Audit: Pension Fund Audit Plan 2016/17 (Pages 367 - 384)

The report of the Engagement Lead is attached marked 15.
Contact: Mark Stocks (0121) 232 5437

16 External Audit: Audit Fee Letter 2017/18 (Pages 385 - 388)

The report of the Engagement Lead is attached marked 16.
Contact: Mark Stocks (0121) 232 5437

17 External Audit: Audit Committee Update (Pages 389 - 410)

The report of the Engagement Lead is attached marked 17.
Contact: Mark Stocks (0121) 232 5437

18 Appointment of External Auditors

The report of the Section 151 Officer is to follow.
Contact: James Walton (01743) 258915

19 Date and Time of Next Meeting

The next meeting of the Audit Committee will be held on the 7th September 2017 at 9.30 am.

20 Exclusion of Press and Public

To RESOLVE that in accordance with the provision of Schedule 12A of the Local Government Act 1972, Section 5 of the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations and Paragraphs 2, 3 and 7 of the Council's Access to Information Rules, the public and press be excluded during consideration of the following items.

21 Exempt Minutes (Pages 411 - 412)

The exempt minutes of the meeting held on the 22 February 2017 are attached for confirmation, marked 21.

Contact Michelle Dulson (01743) 257719

22 Internal Audit: Fraud, Special Investigation and RIPA Update (Exempted by Categories 2, 3 and 7) (Pages 413 - 416)

The report of the Engagement Auditor is attached marked 22.

Contact: Katie Williams (01743) 257737